



Appendix I: Important Information :

A. Student and Parent Orientation Ceremony

As a warm welcome and to let you and your child learn about the learning opportunities we offer to student members, we cordially invite you to join our **Student and Parent Orientation Ceremony**. Ceremony contents mainly cover requirements for obtaining a full membership and a brief introduction of HKAGE programmes and services. This is an optional event. In case of absence, you can download the PowerPoint slides from the HKAGE website a week after the ceremony. Ceremony details are as follows:

- Date** : **28 April 2018 (Saturday)**
Venue : School Hall, Chinese YMCA College, Area 86, Heng On Estate, Ma On Shan, Shatin, N.T.
Time : Session 1: 10:00 a.m. 11:25 a.m. (Registration begins at 9:30 a.m.)
OR
 Session 2: 2:30 p.m. 3:55 p.m. (Registration begins at 2:00 p.m.)
Language : Cantonese (For English-speaking students, please contact us for further arrangement)
Dress code : School uniform (for students)

To enrol in one of the above orientation sessions, please reserve a seat via the **online registration platform** (<http://www.hkage.org.hk/en/students/student-membership/school-nomination>) **on or before 23 April 2018 (Monday)**.

Remarks : Student may attend the ceremony him/herself. Each student could be accompanied by **at most ONE** parent/guardian to attend the orientation ceremony due to the limited availability of seats. Please fill out the online registration form accordingly.

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<http://www.hkage.org.hk/b5/students/student-membership/school-nomination>

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B. Learning Opportunities at the HKAGE

The HKAGE provides a comprehensive range of services and offers a great variety of enrichment programmes for our

Parents and students are encouraged to visit our website regularly for the latest information so students may apply for programmes according to their interests. For more details, please visit: <http://www.hkage.org.hk/en/students/student>.

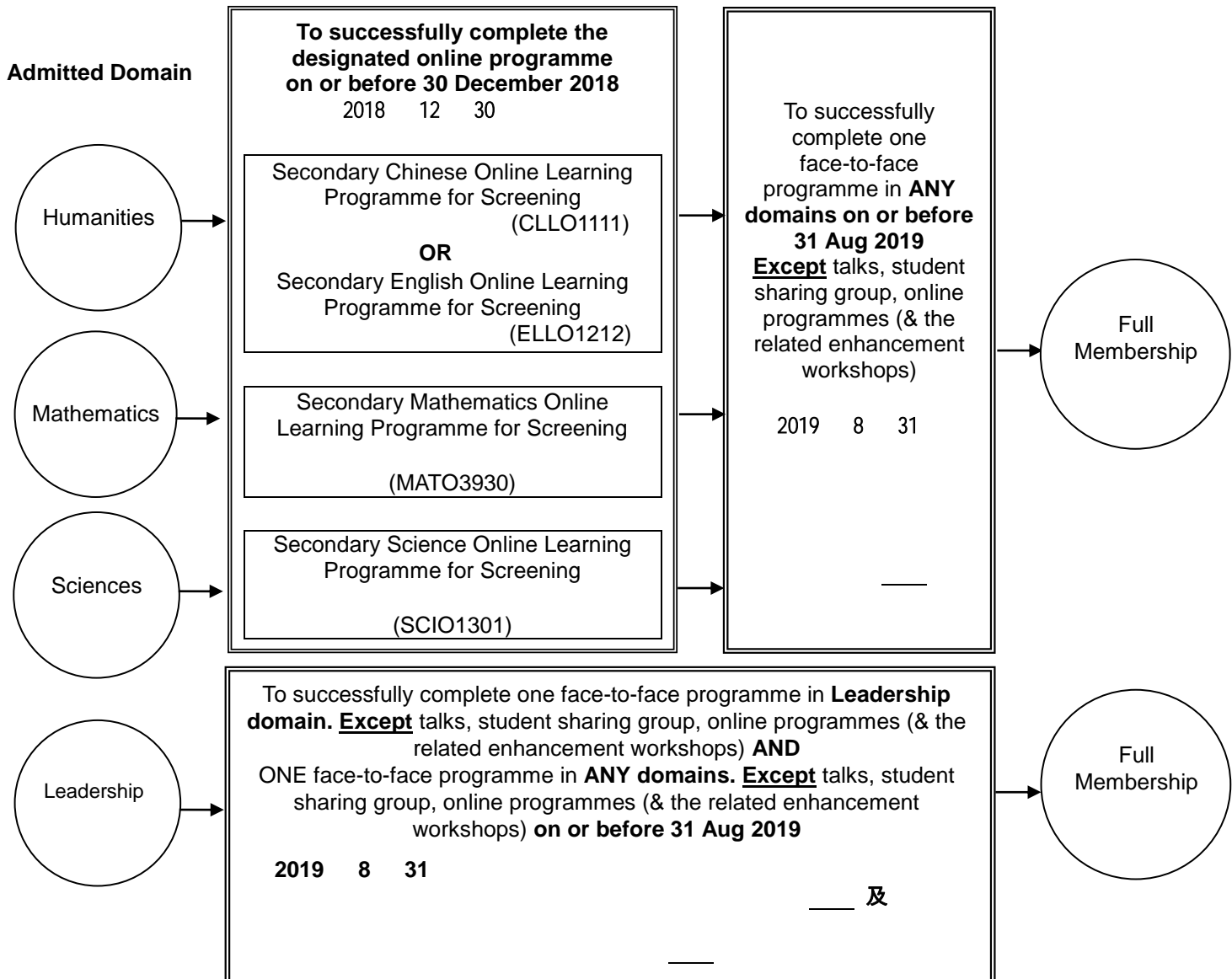
The HKAGE operates on an inclusiveness basis to provide programmes and services for all student members, regardless of their socio-economic backgrounds, learning difficulties or disabilities. If your child has any specific needs, please be encouraged to let us know in order for us to provide appropriate support. We also provide fee remission for eligible applicants who have financial difficulties. For details, please visit: <http://www.hkage.org.hk/en/students/important-information/fee-schedule>.

<http://www.hkage.org.hk/b5/students/student>

<http://www.hkage.org.hk/b5/students/important-information/fee-schedule>



C. Requirements for Obtaining a Full Membership



Remarks :

- In order to obtain full membership, preliminary student members are required to meet the related programme completion requirements within the first Student Learning Profile review period from the date of admission to 31 August 2019. **For student members who are admitted from 2017/18**, they must complete the designated online screening programme **on or before 30 December 2018** and complete the face-to-face programme **on or before 31 August 2019**. If students fail to complete and pass the final assessment of the designated online learning programme prior to the deadline, the students also fail to obtain the full membership. Please complete the designated online screening programme as early as possible to allow sufficient time to enroll and complete the face-to-face programme.

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- The list of online programmes will be available on our website in April 2018.

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<http://www.hkage.org.hk/b5/student-programme/online>

- In order to complete the online screening programme, students have to pass the final assessment of the programme. Students will be notified of their eligibility to enroll in face-to-face programme within 5 weeks upon completion of the designated online programme.



4. Domains of face-to-face programmes include Humanities, Languages, Leadership, Mathematics, Multi-disciplinary Programmes, Personal Growth and Social Development and Sciences. In order to complete the face-to-face programme, students have to fulfil the relevant programme completion requirements as required.

D. Requirement for Renewal of Full Membership

Full members must complete at least 1 programme/activity each review period to sustain full membership. Any programmes/activities in ANY domains including talks, student sharing group, online programmes (& the related enhancement workshops) which are shown on Student Learning Profile (SLP) are counted. **Review period runs from 1/9 each year to 31/8 of the following year.**

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E. Handbook for Preliminary Secondary Members 2017/18

2017/18

The handbook is available on our website. Please read the information with care. The items are listed briefly as follows:

<https://www.hkage.org.hk/b5/students/student-membership/school-nomination>

- Learning Opportunities at the HKAGE
- Student Membership and Student Learning Profile
- Programmes and Services Application Procedures
- Token System and How it works
- Fee Remission and Overseas Programme Subsidy Policies
- Attendance and Leave Notification
- Certificates
- Inclement Weather Arrangements and Control Measures for Communicable Diseases

- Class Regulations and Points to Note
- Evaluation and Feedback on Programmes and Services
- Update and the Use of Personal Particulars