



## Programme Subsidy Scheme

### Introduction

The Hong Kong Academy for Gifted Education (HKAGE) operates on an inclusive basis to provide programmes and services for all student members, regardless of their socio-economic backgrounds, learning difficulties or disabilities. To encourage our student members to widen and deepen their learning experiences to meet their diverse needs, the HKAGE has implemented a Programme Subsidy Scheme (the Scheme) from 2015 summer onwards to provide subsidy to student members enrolled in HKAGE's selected gifted programmes offered by other educational institutions. The Scheme is recently reviewed and is applicable to all selected gifted programmes which begins on or after 1 September 2019. Student members would need to secure a subsidy quota first before enrolling in any programme. They have to meet the requirements of this Scheme to complete the enrolled programme in order to receive the subsidy. The quota of the Scheme operates on a first-come-first-served basis.

### The Scheme

Under the Scheme, the HKAGE may subsidize half of the total cost of a designated gifted programme or HK\$2,500, whichever is lower. In case student members receive subsidies or financial assistance from their schools / programme organisers / other organisations, the HKAGE will provide subsidy to students after deducting this received subsidy amount (*two examples are provided in note 1*). A student member can only receive subsidy for one subsidized programme within one school year (*note 2*).

In order to receive the subsidy, student members should:

- a) have completed at least one HKAGE-held face-to-face workshop / course with at least 10 contact hours (the last session date of that HKAGE programme must be prior to the last session date of the subsidized programme);
- b) select gifted programme(s) from the HKAGE's Subsidised Programme List with programme commencement date (*note 3*) on or after 1 September 2019;
- c) submit application form to HKAGE before the first day of the subsidized programme for quota reservation purpose;
- d) complete the programme assessment and meet the passing requirements set by the programme organizer(s); and
- e) submit required documents to the HKAGE after programme completion by 15 September in the following school year.

As full student members must complete at least 1 programme/activity each review period to sustain full membership, students who have successfully completed any programme under the Scheme AND successfully receive subsidy from HKAGE will fulfil the requirement to sustain their full membership.

For the selected subsidised programme list, please visit the website below:

<https://www.hkage.org.hk/students/student/programmes/subsidy-scheme/programme-list>



## Application Procedures

### 1. Reserving a quota:

Students must submit application before the first day of the subsidized programme to reserve a quota. Applicant submits the following documents.

- i) programme subsidy quota application form (Form 1A) ([https://www.hkage.org.hk/students/important-information/Policies\\_and\\_Forms](https://www.hkage.org.hk/students/important-information/Policies_and_Forms)).
- ii) a copy of the programme schedule.

Deadline: By the date of the first session of the subsidised programme with applications by post. The date of the stamp chop will be taken as the submission date. Late application will not be considered. The HKAGE will reply whether a quota is reserved in 10 working days. If student wants to secure a quota before applying for any gifted programme, it is advised to submit the application as early as possible.

(\*)  
Quota cannot be reserved

This subsidy application is not successful and documents will be kept at the HKAGE for record.

(✓)  
Quota can be reserved

### 2. Submitting subsidy application:

After the final session of the programme, applicant submits

- i) programme subsidy application form (Form 1B) ([https://www.hkage.org.hk/students/important-information/Policies\\_and\\_Forms](https://www.hkage.org.hk/students/important-information/Policies_and_Forms)).
- ii) a copy of the certificate or document of the programme result (e.g. email from the organizer) with a passing grade
- iii) an original receipt / a copy of electronic receipt (*note 4*)
- iv) a copy of the quota reservation email from the HKAGE

Deadline for submitting additional documents: 15 September in the following school year by post. The date of the stamp chop will be taken as the submission date. Late submission will not be considered.

Applicant will receive notification of result from the HKAGE within 90 days upon the receipt of a completed application.

(\*)  
Unsuccessful claim

Applicant will receive notification of result from the HKAGE within 90 days with a reason of rejection. The decision of HKAGE on all applications shall be final.

(✓)  
Successful claim

Applicant will receive notification of result from the HKAGE within 90 days Successful applicant will receive a cheque in Hong Kong dollar issued by the HKAGE. The decision of the HKAGE on all applications shall be final (*note 5*).



## Enquiries

For enquiries about this Scheme, please contact Academic Programme Development Division on 3940 0101 (After language selection, press "1").

## Notes:

1. Example of subsidy calculation:

Example 1:

Total Programme cost: \$8000

Financial assistance from non HKAGE organisations: \$0

HKAGE subsidy:  $(\$8000)/2 = \$4000$  (exceeds the subsidy limit of \$2500)

Final HKAGE subsidy = \$2500

Example 2 (with financial assistance from non HKAGE organizations):

Total Programme cost: \$8000

Financial assistance from non HKAGE organisations: \$5000

HKAGE subsidy:  $(\$8000 - \$5000)/2 = \$1500$

2. School year is from Sept 1 every year to Aug 31 of the following year.
3. Programme begin date is the date of the first session of the programme.
4. If the programme fee is charged in foreign currency (e.g. US dollar), it will be converted to Hong Kong dollar with the currency rate at <http://www.xe.com/currencytables/> on the issue date of the receipt for subsidy calculation.
5. Wherever appropriate, HKAGE may approach the applicant for further information upon receipt of application. HKAGE and its authorised bodies may also verify the submitted documents with the programme organiser and schools based on the personal data provided on the application. Performance and attendance of the applicant of the programme may also be collected from the programme organisers for verification purpose.