



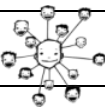
**賽馬會「知情達意育優才」計劃**  
**Jockey Club "Gifted in Bloom-Harmony in Heart & Mind" Programme**  
**Event Masters: be effective and collaborative (J1PGS005W)**

**INTRODUCTION**

Have you ever thought of organizing an event? Do you know what makes a successful event? Here is your chance to know more! In this workshop, you and other student members will work as teams to design and organize an event. You will learn about different event types and important elements of an effective event plan through games, discussion, and group activities. Students who completed this workshop would have the opportunity to take part in the preparation work of the Student-led Conference, "The Beautiful Hearts & Minds of Gifted Students". ([Link](#))

**PROGRAMME TYPE /LEVEL**Workshop / Introductory ([Token-required](#))**INSTRUCTOR**

Ms Lydia Tsoi – Programme Officer  
(Jockey Club 'Gifted in Bloom – Harmony in Heart & Mind' Programme, Affective Education Division, HKAGE)

**TARGET PARTICIPANTS**

- S1 – S6 HKAGE student members (Class size : 20)

**MEDIUM OF INSTRUCTION**

Cantonese

**CERTIFICATE**

An e-certificate will be issued to participants who have attended and completed all 3 sessions of the workshop. Eligible participants might login the HKAGE website (<https://hkage.org.hk/b5/student/SLR/SLR.php>) to download their e-certificate.

**INTENDED LEARNING OUTCOMES**

Upon completion of the programme, participants should be able to:

- ◎ distinguish different event types, their characteristics and framework;
- explain important elements of an effective event plan;
- ◎ describe the roles and responsibilities of every member of the event management team;
- describe interdependence in teamwork and advantages of learning from collaboration.

**SELECTION**

Please answer the screening question in the online application form.

(The screening question is designed to help the applicants understand the course level and the course content. The question must be answered by the student applicants and it can only be attempted once. The answer cannot be changed once the application is submitted. Selection is based on students' performance in answering the question.)

**SCHEDULE****Sessions**

Date	Time	Venue*
24 April 2021	9:30 a.m. – 12:00 n.n.	Conference Hall 1, G/F, Building 1E, Core Building 1, Science Park
8 May 2021	9:30 a.m. – 12:00 n.n.	Conference Hall 6, 2/F, Building 10W, Lakeside 2, Science Park
15 May 2021	9:30 a.m. – 12:00 n.n.	HKAGE Rm206

\* Tutor will bring student members from the assembly points to the venue. If student member has not shown up on time at the assembly point, he/she should go to the venue by him/herself.

### Assembly Point

Date	Time	Assembly Point
24 April 2021	9:20 a.m.	Starbucks @ G/F Building 1E, Core Building 1, Science Park
8 May 2021	9:20 a.m.	Big TV wall @ G/F Building 10W, Core Building 1, Science Park

Reference: [How to get to Science Park](#) ; [Science Park Map](#)

(The sessions may be rescheduled and/or conducted online subject to development of the coronavirus epidemic and EDB's latest announcement on face-to-face programmes. Please pay close attention to email notifications and announcements on the HKAGE website.)

### APPLICATION

**14 April 2021(12n.n.)**

### DEADLINE

### APPLICATION RESULT

**15 April 2021** (Accepted applicants will be informed by the HKAGE via email. Please complete the confirmation slip and return it to the HKAGE by fax / email ([jc@hkage.org.hk](mailto:jc@hkage.org.hk)) **within 3 working days after the application result is released.** Late reply will be considered as withdrawal.)

### RELEASE DATE

### REMARKS

Please refer to the HKAGE website for 'Inclement Weather Arrangement for Student Programmes/Activities' :

<https://www.hkage.org.hk/en/students/important-information/bad-weather>

### ENQUIRIES



For enquiries, please contact us at 3940 0514 or via email [jc@hkage.org.hk](mailto:jc@hkage.org.hk).