



Invitation for Provision of Services

The HKAGE aims to deliver top quality programme & services to stakeholders. We now invite service providers to provide the following service(s). If you are interested, please contact us for more details.

Service Required	
Course Delivery on Delegation and Resources Allocation (LEAS2331)	
Target Audience	
<input checked="" type="checkbox"/> Students	approx no.: <u>35</u>
<input type="checkbox"/> Parents	approx no.: _____
<input type="checkbox"/> Teachers	approx no.: _____
<input type="checkbox"/> Staff	approx no.: _____
<input type="checkbox"/> Others, please specify: _____	approx no.: _____
Service Details	
Date/time of Delivery:	From 18 July to 29 July 2017
Venue:	Service provider's campus/ others
Scope of Services	
<p>Programme Objectives:</p> <ol style="list-style-type: none">1. enhance leadership knowledge and skills in delegation and resources allocation and discuss its importance for a leader2. analyze and develop strategies of effective delegation and resources allocation through experiential learning3. explore the appropriate methods, tools and techniques in delegation and resources allocation that promote teamwork and ensure successful goal achievement4. generate new ideas in leadership concepts emphasizing on team synergy and management skills <p>Intended Learning Outcomes:</p> <ol style="list-style-type: none">1. utilize delegation and resources allocation knowledge and skills in different team settings2. analyse the strategies and their importance of effective delegation and resources allocation3. delegate tasks and apply resources allocation with appropriate method, tools and techniques4. create efficient and effective implementation plans that encourage team synergy in the process of goal achievement <p>Target Participants: Secondary 3 - 6 student members Programme Hours: 24 contact hours in total Medium of instruction: Cantonese</p>	
Contact Information	
<p>Any enquiries concerning this <i>Invitation for Provision of Services</i> shall be directed to:</p> <ul style="list-style-type: none">- E-mail: pcm@hkage.org.hk- Telephone: 3940 0101	